

CLEANING: Thank you for your thoughtfulness and consideration in leaving the cottage (inside and out) thoroughly clean and tidy, as it was for your arrival. Cleaning equipment and supplies, have been provided to make your task as easy as possible. If you deplete any of these supplies, please replace them for the next guest.

Extra Charges where applicable

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|--------------------------|---------------------------------------------------------|
| Cleaning of Cottage | \$200 and up as necessary \$50 administration charge |
| Cigarette Butts | \$30 per butt |
| Dog Dropping | \$30 per dropping |
| Garbage bags left behind | \$20 per bag |

Cottage Cleaning List: Below is a housekeeping check list we would ask you to utilize prior to your departure at the end of your stay. (Please note that it is required that the cottage be left thoroughly clean and tidy. If the property requires additional cleaning following your departure, appropriate deductions will be made from your Security/Damage Deposit) **Along with a \$50.00 administration fee.**

Note: PLEASE DO NOT USE THE OVEN SELF-CLEANING OPTION. It malfunctions and causes the oven to lock up, which then requires a \$250 repair charge, for which you will be billed.

INSIDE COTTAGE:

- Sweep and damp mop all hard floor surfaces and vacuum all carpeted surfaces
- Dust throughout
- Wipe off all table/counter tops and all kitchen appliances
- If anything was spilled in the oven, please clean
- Empty dishwasher
- Empty fridge (and freezer) and wipe out
- Clean microwave
- Empty all garbage containers
- If applicable, launder any cottage linens (e.g. kitchen towels, etc.) that were used
- Check the coffee maker - don't leave grounds in filter
- Clean tub, toilet, sink, mirror etc. in bathroom
- Clean finger prints/smudges from appliances, sliding glass/screen doors, windows, etc.
- Do not move the furniture around – **IT SCRATCHES THE FLOORS.** If you do move some small items ensure your return them to their original spots.

DECK/OUTSIDE AREAS:

- Make sure barbecue grill is cleaned off and the outside wiped done of all grease and droppings. Ensure the barbecue valve and wall valve are turned off and cover put on, etc. Note the cleanliness of the BBQ is often a problem. Please clean this out for the next guests. No one likes to cook on a messy, dirty BBQ.**
- Make sure patio furniture etc. is properly stored. Yellow pads in the garage, umbrellas folded down and tied down to prevent the wind from catching it, etc.
- Check for and dispose of any cigarette butts, garbage etc.
- If recreational equipment was used, please return to proper storage area.

GENERAL:

- Turn out all lights. Check all closet lights, storage room lights and garage lights.
- Check all windows, make sure they are closed and locked, close blinds.
- Check all doors and make sure they are locked. Leave keys on the kitchen counter
- Make sure all garbage cans have been emptied and garbage removed.
- Don't leave behind beer cases or pop empties please.
- Check for personal belongings indoors and out (all rooms, drawers, under beds, waterfront, etc.)